

BYLAWS OF THE TECHNICAL SERVICES SECTION OF THE
CONNECTICUT LIBRARY
ASSOCIATION

ARTICLE I

Name

The name of this group shall be the Technical Services Section of the Connecticut Library Association (hereinafter referred to as the Section).

ARTICLE II

Object

The object of the Section shall be to keep its members informed on developments in technical services in libraries and to provide a forum for the exchange of ideas related to this area of library service.

ARTICLE III

Members

Any member in good standing of the Connecticut Library Association who is interested in the technical services in libraries may become a member of this Section.

ARTICLE IV

Officers

Section 1. The officers of the Section shall be a Chairperson, a Vice-Chairperson, and a Secretary-Treasurer. These officers shall perform the duties prescribed by these bylaws.

Section 2. The Past-Chairperson shall convene a Nominating committee to propose candidates for each office of the Section to the annual meeting of the Section. Additional nominations from the floor shall be permitted.

Section 3. The officers shall be elected to one year terms or until their successors are elected, and shall assume their duties on July 1 following the election.

Section 4. In the event of a vacancy in any office the Executive committee shall appoint a member of the section to serve the remainder of the unexpired term.

Section 5. No member shall hold more than one office at a time, and no member shall be eligible to serve more than two consecutive terms in the same office.

ARTICLE
Meetings

Section 1. There shall be an annual meeting of the Section held in the spring, normally in conjunction with the annual meeting of the Connecticut Library Association.

Section 2. Special meetings may be held on the call of the Chairperson with the approval of the Executive Committee.

Section 3. Each member of the Section shall be notified in writing at least two weeks prior to a regular or special meeting.

Section 4. A quorum for the transaction of business shall consist of those members present and voting at a regular or special meeting.

ARTICLE VI
Committees

Section 1. Executive Committee. The Chairperson, Vice-Chairperson, Secretary-Treasurer, and Past-Chairperson shall constitute the Executive committee. The committee shall meet upon call of the Chairperson at such intervals as he/she deems necessary. The Executive Committee shall have general supervision of the affairs of the Section and be subject to the orders of the members.

Section 2. Program Committee. The executive committee and other persons appointed by the Chairperson shall constitute the Program committee, whose duty it shall be to plan the details of the Section's activities.

Section 3. Other Committees. The Chairperson, with the approval of the Executive Committee, shall appoint the chairperson of each committee established to carry out the purposes of the Section. The Chairperson shall be ex officio a member of all committees except the Nominating Committee.

Section 4. Committee Reports. All committees shall submit an annual report to the Section Chairperson not later than two weeks before the annual meeting.

ARTICLE VII
Finance

Section 1. Fiscal year. The fiscal year shall coincide with the fiscal year of the Connecticut Library Association.

Section 2. Budget. A budget for the Section's operating expenses shall be submitted to the Executive Board of the Connecticut Library Association not later than October 1st of the current fiscal year.

ARTICLE VIII

Affiliation

Section 1. Connecticut Library Association. This Section shall be affiliated with the Connecticut Library Association in accordance with the provision of that association's by-laws.

- a) Reports. Two copies of the annual report of the Section shall be sent to the President of the Association. Further, all other documents, minutes, and papers shall be deposited with the Association's Archivist.
- b) Representative. The Chairperson shall be the Section's voting representative to the Association's Executive Board.

Section 2. American Library Association

- a) Reports. The Secretary-Treasurer shall send a report of each annual meeting to the Chairman of the Council of Regional Groups and to the Executive Secretary of the Association for Library Collections and Technical Services Division of the American Library Association within a month after the meeting. A copy of each paper presented at the meeting, if available, shall be mailed to the Chairman of the Council of Regional Groups.
- b) Representative. The Chairperson shall be considered the Section's Representative to the Council of Regional Groups if able to attend. If not, he/she may appoint a delegate in his/her place. Such a delegate shall be a member of the Section. If the Chairperson or delegate are unable to attend, the mailed copy of the report, as described in Section 2a, shall be acceptable.

ARTICLE IX

Amendments

These by-laws may be amended at any regular meeting by a two-thirds majority of the members present and voting, provided the membership has been notified of the proposed amendments one month in advance of the meeting. Amendments also have to be approved by the CLA Executive Board.

Bylaws approved by the CLA Executive Board June 20, 2010