

Connecticut Library Association Executive Board Meeting
December 4, 2014
Middletown Library Service Center

1. Dawn La Valle called the meeting to order at 10:02 a.m.
2. Board Introductions
3. The minutes from the December 4, 2014 meeting were approved with changes
4. Old Business
 - a) President's Report – Dawn LaValle
 - i. Roslyn Rubinstein of the Waterford Library is offering intern opportunities to interested students attending library school. This is a good example and we would hope other libraries would offer similar opportunities.
 - ii. CLA offers scholarships to members enrolled in library school programs.
 - iii. Re: Action 2 from last month's meeting - the policy committee will meet to work on a compromise.
 - i. W-9 forms: CLA Best practice is that a w-9 form should be filled out by a vender, exhibitor, presenter and speakers for fees and honorariums per CLA requirement and regardless of the amount. Fees and honorariums are income and require CLC to file a 1099 which requires the information provided by the W-9 form. W-9 forms are different from Expense forms. Expense forms require receipts for reimbursements. W-9 for Income/Stipend and do not require receipts. Discussion further explaining CLA and CLC procedures for reimbursement ensued. It is the responsibility of the chair to submit all documentation and to follow up. A motion for an internal review of these procedures was denied. Updated the Program Planner Sheet will be available on the CLA website
 - b) Treasure's Report – Nicole Greco
 - i. Star Chapter was updated to restrict only to CLC Lisa Mann is the only one who can apply payments/credits on Star Chapter. Star Chapter has been updated to restrict this access to her. All W-9 and expense forms can be emailed or mailed to Nicole Greco or Lisa Mann at the CLC office. If you need help filling out forms, Lisa can help you.
 - ii. Jenifer Keohane explained the process for check and balances procedures.
5. New Business
 - a) CLA and SCSU Library Science Program – Cindy Schofield
 - i. They are in the process of rebuilding the program. ALA criticized the students' lack of engagement with their state library organization. No students are registered members of their state library associations. They also criticized students' lack of engagement in research. The following has been put in place by the reaccreditation committee:
 - Advisory board made up of four faculty members, and the State Librarian
 - Curriculum committee
 - Task force made up of various CLA members and University departmentsThey are asking CLA to host a poster session for display of student research at the annual CLA conference for individual and joint research projects. Feedback the advisory

board recommends that students need experience working in a library environment. An internship with three course credits will be required to graduate. There is no distance restriction for internship. They are anxious to have CSCU alums be part of rebuilding the program and mentoring students.

The ALA has an accreditation procedure that has two steps: Pre candidacy (we have it working) and Candidacy (we have a program). The program will change from MLS to MLIS. The goal is to apply for both pre-candidacy and candidacy in June 2015 so students can enter the program in September. Currently they are not accepting students into the MLS program. Students are accepted in the media specialist program because accreditation comes from the State Board of Education. Media specialist students will be able to enroll in MLIS and earn a degree after completing 6 credits in the program.

- ii. A motion in support of the Southern Connecticut State University MLIS program, the Connecticut Library Association will provide poster session opportunities for students to display research at the Association annual conference was approved and accepted.
6. Committee and Regional Reports
- a) ACLPD – Dawn LaValle for Betty Reiter
 - i. The committee is developing a Public Library Standards Task Force.
 - b) Awards – Sheri Szymanski
 - i. Meeting in January.
 - c) CLASS – Kathleen Cataldi
 - i. Reviews of the November 6th Professional Development Conference at University of Hartford exceed expectations. Maureen Sullivan delivered the keynote Leadership in Libraries. Laura Bradford presented cozy mysteries. There were breakout sessions and a maker programs with kids with Cindy Wall. The speakers came from far and wide and were all volunteers.
 - d) CLC – Jennifer Keohane
 - i. Successful adult program session at the Library Service Center.
 - ii. Savvy Librarian guide at the Wallingford Library 10-12:30.
 - iii. Children performers showcase on January 9th at the Wallingford Library.
 - iv. Order deadlines for new or renew items is December 15th. See all discounts that apply to your library on the CLC website.
 - e) CSL- Ken Wiggin
 - i. Hiring freeze since last election. No Vacancies.
 - ii. No idea what the new budget will look like or if there will be rescissions.
 - iii. Passed two construction grants.
 - iv. State Library Board accepted two resignations.
 - f) Children’s Kymberlee Powe
 - i. Submitted more conference proposals.
 - g) CULS – Martha Kruey
 - i. The fall conference event was evenly attended by public and academic libraries.
 - ii. Kristina Edwards is the new vice-chair.

- h) Conference 2015 – Lisa Karim, Julie Styles
 - i. They have received 75 submissions and have 4 keynote speakers, but only room for 56 programs. Priority will be given to programs that reflect conference themes and a balance of sections.
 - ii. Approved programs will be notified by the end of the month.
- i) Editorial – Jenn Datum, Marge Ruschau
 - i. December 1th is the deadline for tiny book review (50-100 words) for the December 15th issue. What was an interesting read for you in 2014 in?
 - ii. Newsletter will highlight every other month a library or library staff person and will feature a small photo. Region reps please help by providing ideas.
 - iii. Send summary of programs or conference with highlights and pictures to be included in the newsletter.
 - iv. CLA facebook is growing well. The link has been updated. Julie Styles has been posting.
- j) Friends – Frank Ridley
 - i. Planning for spring.
 - ii. Fall conferences at CCSU was successful.
- k) Legislative – Carl Antonucci
 - i. Advocacy toolkit for legislative initiatives. All CLA members should be involved. Jennifer, Dawn and Carl are joining forces to bring in an outside consultant. CLS to do training of people. It will be a combined effort of two groups.
 - ii. A direct mailing is going out Thursday to all Library Directors in the State.
- l) NELA – Beth Crowley
 - i. Board meeting November 21st at Worcester College of Holy Cross.
 - ii. Membership committee working on mentorship program. Creating a form to send out to be a mentor or mentee.
- m) PEG – Peter Ciparelli
 - i. We have money.
 - ii. Will contact Jenn about doing an article for the CLA newsletter.
- n) Publicity – Julie Member
 - i. Forms for nominations went out this week.
- o) Public Libraries – Sally Tornow
 - i. The four Passport Program winners have been notified and are very happy.
- p) Technology – Melisa Ceraso
 - i. Fifteen people attended the fall meeting two weeks ago. Amanda Goodman from Darien Library spoke about user experience.
 - ii. Planning fall conference.
- q) YA- Lorna Rhyins
 - i. Meeting at Westport Library was very successful.
- r) Region 2 Report – Marjorie Rucshau
 - i. Avon -- put together a YouTube video to promote its Changing America visit <https://www.youtube.com/watch?v=JrILUotPyZM>

- teamed with the town historical society to put many of the town's historical records online
 - ii. Berlin Peck, Berlin -- program on Chromebooks and Chromeboxes, sub-\$400 computers. Sat. Dec. 13, 1 p.m.
 - iii. Bloomfield -- libraries are designated heating centers
-- town plans to install electric car-charging stations at libraries
 - iv. Bristol -- holding a Dr. Who Holiday Social for adults, Dec. 9, 6:30
 - v. East Hartford -- put a link on website to lovelibrary.org to calculate how much money the library saves you
 - vi. Enfield -- hosting a festival of trees for the holidays, opening Dec. 16
 - vii. Hartford -- program on PTSD among Civil War soldiers
 - viii. Welles Turner, Glastonbury -- got \$50,000 to study space needs
 - ix. New Britain -- the high school madrigal singers will stroll through the library singing, Dec. 9, 11:45 a.m.
-- a local bookstore closed and is donating its remaining 1,000-2,000 books to the library
 - x. Lucy Robbins Wells, Newington -- craft program on what you can make out of books
 - xi. Southington -- state library board approve a \$1 million state grant for expansion. Still need town money, which might take a few years.
 - xii. West Hartford -- looking for new director of library services
 - xiii. Areawide -- Libraries in Hartford, Newington, Plainville, West Hartford, Southington and Bristol holding talks on the new busway system scheduled to be in service in the spring
-- Access Health CT enrollment centers at libraries in East Hartford, Hartford and New Britain
- s) Region 3 – Janice Wilson
- i. Guilford Smith Memorial Library – Has goal of getting the library repainted this year. Their joint effort with Willimantic PL was successful in that they collected and delivered 15 bags of canned goods to the Soup Kitchen.
 - ii. Willimantic Public Library – Thrilled to have received library construction grant money from the state. In December had a poetry slam, author event, holiday concert, and community carol sing. In January will begin a monthly concert series “Music Sandwiched In” held on the second Wednesday of each month at noon.
- t) Region 4 – Sheri Szymanski
- i. Burnham Library in Bridgewater is partnering with the United Way and Dolly Parton’s Imagination Library on a unique early years book gifting program that mails a brand-new, age-appropriate book to enrolled children every month from birth until five years of age, creating a home library of up to 60 books and instilling a love of books and reading.
 - ii. The Greenwich Library Student Leadership Council is a group of students from grades 7-12 who get together to initiate, develop & realize projects relevant to their peer group in exchange for community service hours. Also at Greenwich, upcoming Technology Training Center programs include Gary Krause discussing [Apple TV](#) on December 8th and Lance Pendleton, discussing the use of dictation on all your Apple devices on December

- 10th. On December 11th, The Authors Alive series presents Amanda Petrusich, the author of “Do Not Sell At Any Price: The Wild, Obsessive Hunt for the World’s Rarest 78rpm Records”.
- iii. Downton Abbey Is Coming to the Ridgefield Library on December 7th. This fundraiser will include Mrs. Patmore’s hearty appetizers, Mr. Carson serving Downton Abbey Wine and guests are encouraged to attend in period costume.
The friends of the C.H. Booth Library are hosting their annual Holiday sale featuring games, movies, music and a large selection of gift quality books on December 6th and 7th.
 - iv. New Canaan Library is also hosting a Winter Book sale from December 5-7. On December 14th, they are also offering a program on Midcentury Houses Today. With a high concentration of modern residential structures, including Philip Johnson’s Glass House, this program will highlight New Canaan’s special place in architectural history. The Ferguson Library wishes to thank the Herbert & Nell Singer Foundation for a generous \$100,000 contribution to help support Sunday hours at the Main Library.
 - v. Norwalk and Bridgeport Libraries are hosting Access Health CT healthcare navigator programs to assist individuals with insurance decisions under the Affordable Care Act.
 - vi. Both the Westport and Stratford Libraries are offering gift-wrapping workshops.
 - vii. Stratford Library has undertaken a restoration project on their program room, which served as the original Library space when the facility opened in 1894. Exterior repointing, plaster ceiling and wall repairs and woodwork restoration have been completed. The kitchenette has been replaced and sound and AV improvements are coming soon.
 - viii. Tonight, the Brookfield Library is presenting “Gargoyles of Yale University” with photographs discussion led by Mathew Duman. “Gargoyles” sheds light on the stationary characters of masonry, wood and metal peering down at the Yale University campus.
 - ix. Bethel Library is presenting a “Roots of Rock n Roll” program on December 6th Performance educator Brian Gillie combines live singing, dancing, impersonations, and history in this tribute to doo-wop, Motown, and rock ‘n’ roll artists from Little Richard to the Beatles.
- u) Region 5 – Christy Billings
- i. Cromwell Belden Public Library Wednesday Dec 10 6:00 P.M. Painting Night Sponsored by Cromwell’s Teen Group– Awaken your “inner artist” in a workshop led by Ali Lenihan and Katie Akin. This month’s theme is “The Snow Queen” by Hans Christian Andersen, which is the inspiration for “Frozen” by Disney. Ages 12 to adult.
 - ii. Milford Library A Child’s Christmas in Wales will be presented on Monday, December 8th at 7:00PM. Milford actor Colin Lane, accompanied by musician and singer Rebecca Zaretsky, bring this timeless classic to life. With humor and warmth, Lane transports us to a small Welsh village 100 years ago.
 - iii. Wallingford Library Barbara Cangiano has accepted the position of Head of Circ & ILL. Barbara has worked in a variety of capacities at the Blackstone Memorial Library (Branford) since 1994. Currently she is the Reference Department Supervisor.
 - iv. Portland Library Holiday Book Store Come join us on Saturday, December 6th from 11:00 am to 1:00 pm at the Portland Library for the opening of our annual Holiday Book Store featuring coffee table books and holiday books.

- v. Russell Library – Middletown. The Friend's of the Russell Library Holiday Book Sale will be held Friday, December 12th from 9am to 6pm , and Saturday December 13th from 9am to 5pm and Sunday December 14th from 1pm to 4 pm in the Activity Room. Danny Richmond's (Head of Facilities) retirement is December 12th at 6 pm. Assistant Director, Vince Juliano's last day is January 2' 2015. There will be a gathering 12pm to 2 pm.
- 7. The meeting was adjourned at 11:27 a.m.

Attendance: Marge Ruschau, Carl Antonucci, Peter Ciparelli, Gerald Seagrave, Janice Wilson, Martha Kruy, Sally Tornow, Lorna Rhyins, Lisa Karim, Julie Styles, Sheri Szymanski, Jennifer Datum, Jennifer Keohane, Karen Jensen, Ken Wiggin, Katy Dillman, Tom Piezzo, Dawn LaValle, Beth Crowley, Nicole Greco, Bernadette Niedermeier, Kymberlee Powe, Kathleen Cataldi, Frank W Ridley, Lisa Mann, Cindy Schofield, Christy Billings, Ed Morrissey, Melissa Ceraso, Crl DeMilia, Michele Martin