

**Minutes from the Connecticut Library Association Executive Board Meeting
July 10, 2014
Middletown Library Service Center**

1. Dawn LaValle called the meeting to order at 10:00 a.m.
2. Board Introduction
3. Minutes from the June 12th meeting were approved with corrections.
4. Old Business
 - a. President's Report – Dawn LaValle
 - i. Reminded Section Chairs that 2013-2014 annual reports are due before July 31st.
 - ii. 2015 Conference Co-Chair Libby Mueller resigned. Dawn is looking for a potential replacement.
 - iii. Betty Reiter proposed that CLA participate in program offered by ALA and sponsored by that National Career Development Association which pays for an online training program for one CLA member and which requires attendance at the midwinter and annual meeting. The deadline to apply is July 15th. After much discussion about selection and additional funding, if any, it was approved that CLA apply.
 - b. Vice President's Report – Beth Crowley
 - i. 2016 Conference Co-Chairs are Katy Dillman and Tom Piezzo. Beth is looking forward to working with them and thinks they will be a great team.
 - c. Treasurer's Report – Nicole Greco
 - i. There is a \$21,000 income for 2013-2014.
 - ii. Seeking approval to use Groton Accountants for the annual audit again this year.
 - iii. CLC has proposed an easier option to getting the books closed before the monthly board meeting. Beginning September the reports will be one month behind i.e. September report will be presented at the November meeting.
 - iv. All presenters/speakers will need to submit a W-9 form in order to get reimbursed, even if the amount is under \$600. Jenn Datum has added a W-9 fillable form to the CLA website.
5. New Business
 - a. CTHumanities Susan Munro/Doug Fisher
 - i. Doug Fisher was introduced as the new Executive Director by Susan Munro. Doug is familiar with Institutional History and property advisor. He worked in External Affairs and Foundation Affairs for Northeast Utilities.
 - b. StarChapter refresher and new passwords – Jenn Datum
 - i. CLA Star Chapter has a new administrator's Login and Password. A handout with new password and login, instruction and pointers for using StarChapter was distributed at the meeting. It is also available on the Starchapter website.

Please review your information on the Board of Directors to make sure it is up to date.

- c. Recent Closing of the Koopman Library – Steven Bernstein
 - i. A letter of protest for publication regarding the closing of the Koopman Library was drafted by Steven and distributed at the meeting. Steven provided background information on the significance of the institution to the region and to special collections libraries in general. Beth Crowley will meet with Steven to wordsmith the draft before presenting for approval at the next meeting.
- 6. Committee/Section/Roundtable/Regional Representatives Report
 - a. Career Development: Michael Spellmon
 - i. Did not recommend an increase in starting salaries.
 - ii. 42 people have signed up for the Leadership Institute. Parking permits will be sent to attendees.
 - b. CLC - Jennifer Keohane
 - i. 25% discounts for purchasing movie licenses are up for renew.
 - ii. Leah and Jennifer attended ALA Las Vegas.
 - iii. The new website will be up by July 25th with a new login and interface.
 - c. CSL –Ken Wiggin
 - i. Cindy and Ken are part of an information task force for Southern Connecticut School of Library Science accreditation. They are starting from scratch per ALA.
 - d. Children’s - Bernadette Niedermeier
 - i. The annual children’s meeting will be July 26th at the Russell Library. The topic will be Programming on a Budget.
 - e. College & University - Martha Kruey
 - i. Enjoyed a successful conference. Links are up on the website beginning July 17th.
 - f. Editorial -Jennifer Datum
 - i. August newsletter goes out August 15th. Please get info to Jenn soon.
 - g. Membership – Cindy Schofield
 - i. Drafting an email to recruit nonmembers and members of CLC. Requested a budget to produce promotional materials.
 - ii. There are 15 new joint memberships with ALA
 - h. NELA - Mary Etter
 - i. NELA is interested in joint membership with State associations.
 - ii. The conference is October 19-21 in Boxboro. The theme will be the Circus. Early bird membership ends Augusts.
 - ii. Interested in offering more state “meet-ups”
 - iii. Developing a state-wide mentoring program.
 - i. Reference and Adult Services - Alison Wilkos
 - i. The Reference and Adult Services Committee fall program is scheduled for October 17. Our presenters are from Booth and Dimock Library in Coventry, and the program is called “3D Printing at the Library: Makerspace Management.”
 - j. Technical Services – Steven Bernstein

- i. Fall program topic has been selected: "What the world is doing with Library metadata".
- ii. Actively recruiting members.
- k. Region 2 Marjorie Ruschau
 - i. Several libraries are cutting weekend hours for summer.
 - ii. In addition to switching from Sirsi to Sierra, the Connection consortium has also added Encore for public searching, which searches both the catalog and articles.
 - iii. Avon -- will host 15 local authors in July and August in a variety of events --will host the town farmers' market in its parking lot on Monday nights
 - iv. Prosser, Bloomfield -- presenting Readers' Theater on Monday
 - i. Burlington -- pairing with the Lions Club BBQ for their summer reading kickoff
 - v. East Hartford -- got \$3,000 Every Child Ready to Read grant to cover series of workshops so parents can help prepare their preschoolers for reading -- has 19 of its museum passes available as a print-on-demand, so they don't have to be returned.
 - vi. Farmington -- holding a Solstice Sprint, a 5k run to benefit the library and another nonprofit. June 18, 6:30 p.m. -- is hosting an online computer science called Hour of Code, July 3
 - vii. Welles-Turner, Glastonbury and Simsbury -- both offering a new database of downloadable items called Biblioboard. Simsbury also added IndieFlix
 - viii. Granby -- has joined the Connect consortium, making 30 libraries.
 - ix. Hartford -- one of 10 public libraries nationwide chosen for an ALA Libraries Transforming Communities training program that includes an \$8,000 grant -- holding a program for the 200th birthday of Samuel Colt, July 10, 6 p.m. -- partnered with SCORE and the U.S. Small business Administration to host a 5-week small business workshops series.
 - x. Manchester -- Whiton Memorial Branch has reopened after renovations that included ramps and an elevator
 - xi. Lucy Robbins Welles, Newington -- suffered more than \$10,000 in damages when a drainage system failed during a storm and flooded parts of the library. However, it is covered by insurance
 - xii. Cora J. Belden, Rocky Hill -- hosted program explaining streaming TV
 - xiii. Southington -- has added Hoopla streaming video and audio
 - xiv. Kent Memorial, Suffield -- hosting some animals from the Forest Park Zoo in Springfield. Tues., June 24, 1:30
 - xv. West Hartford -- won a Hartford Magazine the reader's poll for best library
 - xvi. Wethersfield -- cosponsored a fireworks show with the chamber of commerce as a kickoff to summer
 - xvii. Windsor -- invited patrons to help decorate the library for the summer reading program; --also celebrating Worldwide Knitting Day this Saturday by inviting people to come knit in the library
 - xviii. Windsor Locks -- has added Magill's Medical Guide online
- l. Region 5: Christy Billings

- i. The biggest news from Region 4 this month is that the newly renovated and expanded Ridgefield Library opened its doors on May 9th! Kudos to Director Chris Nolan and Assistant Director May Reindfleisch for their efforts. This project has been a marathon and the results are striking.

7. The meeting was adjourned at 11:29 am

Attendance: Michele Martin, Julie Styles, Dawn LaValle, Richard Conroy, Betty Anne Reiter, Bernadette Niedermeier, Kymberlee Powe, Michael Spellmon, Lisa Mann, Beth Crowley, Tom Piezzo, Marge Ruschau, Nicole Greco, Gerald Seagrave, Sheri Szymanski, Ken Wiggin, Christy Billings, Martha Kruey, Jennifer Keohane, Allison Wilkos, Janice Wilson, Jennifer Datum, Cindy Schofield, Steven Bernstein, Arianna Schlegel, Ed Morrissey, Karen Carey.

The next regular meeting of the CLA Board will on September 4th at the Middletown Library Service Center.