

**Connecticut Library Association Executive Board Meeting**  
**October 3, 2013**  
**Middletown Library Service Center**

- I. Richard Conroy called the meeting to order at 10:00 am.**
- II. Board Introductions**
- III. Minutes from the September 5, 2013 were approved**
- IV. Old Business**
  - a. President's Report**
    - i. Richard Conroy commented on the Danbury situation. His letter to the editor appeared in the Danbury News Time on October 4<sup>th</sup>. A revised version of the letter will appear in the October newsletter CLA today. Richard Conroy stressed how critical it is for libraries to be involved with how local politicians perceive libraries.
    - ii. Richard Conroy reported on behalf of Chris Baum that the SCSU appeal to the ALA for MLIS approval was denied. They are trying to recreate a new MLIS program to establish accreditation.
  - b. Treasurer's Report**
    - i. Richard Conroy reported on behalf of Christina Baum that finances were in good shape.
- V. New Business**
  - a. Richard Conroy presented new language to clarify program registration: Registration for CLA sponsored programs that have a registration fee shall not be confirmed for any attendees until payment is received. All attendees must either prepay their registration fee, or pay it on the day of the event, in order to be admitted to programs for which there is a fee. Attendees may prepay registrations by sending in a check no later than five business days prior to the event, or by using a credit card through StarChapter. Receipt of payment for program registrations is the responsibility of the Committee Chair, or Section Head, of the group organizing the program. Refunds for cancelled registrations cannot be issued if a cancellation is requested less than five business days before an event is scheduled to take place.
  - b. As COSTEPCT liaison to coordinate emergency preparedness, last year and again this year, Carl DeMilia wants to make everyone aware of what resources are available for state libraries and cultural instructions. The Connecticut Recovers webpage on ct.gov is a good resource and it also has a website for emergency preparedness:<http://www.ct.gov/ctrecovers/site/default.asp>.
- VI. Reports**
  - a. ACLB - Paul McIlvaine**
    - i. The 2013 Trustee Leadership Conference will be on October 25<sup>th</sup> at the Grey Center of the University of Hartford. The theme is Exploring the Role of Technology with Keynote Address: Digital Literacy and Libraries by Dr. Renee Hobbs
  - b. FOCL - Paul McIlvaine**
    - i. October and November is a busy month for book sales and a way for Friends to make money.

- ii. The 2013 Annual Friends Fall Conference will be November 9<sup>th</sup> at CCSU in New Britain and will focus on what to do with excess inventory, how to accept money, and selling books on eBay.
  - iii. Beth Crowley reminded everyone that Betsy and Paul are excellent resources for advising with Friends groups.
- c. ADA - Ed Morrissey**
- i. The fall meeting has been rescheduled for October 24<sup>th</sup> in Hamden, CT.
- d. ALA - Carl Antonucci**
- i. As a way to increase public awareness of public libraries one idea is to offer signing ceremonies throughout the state for The Declaration for the Right to Libraries initiative and to invite the Governor and local politicians to attend.
- e. BCALA - Vivian Bordeaux**
- i. Vivian is working with the national chapter to mentor new and current MLIS students.
- f. Career Development - Michael Spellmon**
- i. The September 20<sup>th</sup> meeting discussed how to get more LTA applicants for scholarship. They plan to promote application deadlines on the CLA website. They also discussed program ideas for the conferences.
  - ii. Leadership conference attendees are invited to mentor MLIS students and online MLIS students to become interested in CLA.
  - iii. Minimum salary guidelines will be sent to CLA Executive Board for recommendation. They like the Massachusetts model of actual salaries, as opposed to recommended salaries.
  - iv. Jennifer Keohane offered to connect with CT Newbie roundtable as a way to get mentor program established and recommended that the CLA page facebook become more active.
- g. CLASS - Kathleen Cataldi**
- h. i. Registration is open for the Nov 1<sup>st</sup> LTA, MLS and Support Staff conference at the University of Hartford.
- i. CLC - Jennifer Keohane**
- j. i. Trendspotting, the annual CLC seminar, had 80 people attend Makerspaces at Westport Library on October 2<sup>nd</sup> for a very involved day of ideas and problem solving. There will be 5 – 6 additional modules and workshops to follow along the same lines.
  - ii. Affordable Care workshops for Librarians are being offered throughout the state. Keep checking the website for updates on resources.
  - iii. An article in the Daily Mirror mentioned Kate Byroade and the six new roundtables, including department heads and supervisors.
  - iv. A partnership with CT Forum has been established for discounted rates on tickets for the Bushnell.
- k. CSL - Ken Wiggin**
- i. Budget shutdown doesn't directly affect the State Library. LST funds are for two years and the State financial system is good. But if it goes too long the state may ask agencies to cut back.

- ii. Grants are in place the NEH newspaper grant.
  - iii. Julie Styles is new Continuing Education/Professional Development Coordinator
  - iv. Portrait of Governor Rell was unveiled.
  - v. SCSU MLIS curriculum meeting invited Ken Wiggin to attend.
  - vi. Ken Wiggin represented the State Library at the National Book Festival in Washington DC.
  - vii. Public Library Directors and Managers, please participate in the new Digital Inclusion Survey with is available through November 15, online at <http://digitalinclusion.umd.edu/>.
  - viii. Kate Byroade asked what has happened to the books at the Middletown Library Service Center. Ken answered that they are rethinking library space and getting rid of books that don't go out. They are applying for funding to rehab the space.
- I. Children's – Bernadette Niedermeier**
- i. The Children's Section annual meeting was held on September 27th at the West Haven Library. The focus was on a reprise of the common core. There were 59 attendees and the seven invited speakers were all free.
- m. College and University - Dan Lewis**
- i. A meeting is scheduled on October 25th to discuss logistics with the CT Information literacy group.
- n. Conference 2014 - Jason Neely**
- i. Co-Chairs will be using Survey Monkey for program submissions. The deadline for program submissions is November 15<sup>th</sup>. They will be offering an opt-in for registrants to share their email with vendors.
- o. Customer Service - Brandie Doyle**
- i. Customer Service will offer a session at the Class Conference.
  - ii. The Newbie Roundtable will offer a session on LinkedIn and photo shoot at Russell Library.
- p. Editorial - Doug Lord**
- i. Members are invited to submit content for the CLA Today October issue.
  - ii. December 1st is the deadline for Tiny Book reviews about books published in the last year.
- q. Legislative - Carl Antonucci**
- i. Jay Johnston will organize a legislative summit to discuss legislative issues and how to educate the legislators on the importance of libraries in the community.
  - ii. They will be sponsoring a program at Conference with a tool kit for librarians on how to advocate for their libraries to their legislators.
  - iii. Thanks to Richard Conroy for writing the editorial to the Danbury press and encourages all of us to write editorials to our community newspapers to advocate for libraries.
  - iv. A new service modeled after Netflix, will allow subscribers to borrow eBooks for \$9.99. These will be for all Random House titles prior to June 2012 publication date. Ken Wiggins predicts that once eBooks level off, publishers will sell to libraries.
- r. Membership - Cindy Schofield**

- i. There will be an updated description of membership committee to come on the website. Referral to website for folks those interested in getting more involved with CLA.
- ii. They would like to offer a joint ALA/ CLA membership and will work on putting something together for approval.
- s. NELA - Beth Crowley**
  - i. The NELA conference is October 20 -22 and looking forward to Connecticut team winning the all states competition.
- t. PEG - Peter Ciparelli**
  - i. Two grants are going out for the NELLs conference. There is still money left for additional applicants.
- u. Public Library - Sally Tornow**
  - i. Fall program on October 16 will present the Passport Program, on how New Jersey Libraries increased library awareness.
- v. Reference and Adult Services – Paula Cook**
  - i. Managing Multiple Mobile Devices and Apps in your Library is the fall program October 4th and Henry Carter Hall Library in Clinton Connecticut.
- w. Resource Sharing - Jill Adams**
  - i. Resource sharing will be presenting at the CLASS conference.
  - ii. They met last Friday and will send out a survey meeting next month to decide which program to offer at conference.
- x. Technical Services - Steven Bernstein**
  - i. Fall program is scheduled for December 4<sup>th</sup> and will focus on eBooks from the technical perspective of acquisitions and cataloging. They are reaching out to public, school and academic libraries and looking to fill panelist representing a public library.
- y. Technology - Alison Wang**
  - i. The October 24th program may be rescheduled for early November in Hamden and will focus on web redesign.
- z. YA - Kristie Sadowski**
  - i. The fall section meeting is scheduled for November 7<sup>th</sup> at the Wallingford Public Library and will focus on bully issues with speakers and a panel of authors.
- VII. Region Reports**
  - a. Region 2 -Marjorie Ruschau**
    - i. Flu clinics are taking place at several libraries.
    - ii. Avon Public Library is partnering with the senior center for a program on the old G Fox department store and is holding Teen Zombie Games on Oct. 25, including a brain-eating competition.
    - iii. Berlin-Peck Memorial Library is hosting a program with a professional makeup artist who will help transform you into a zombie for Halloween.
    - iv. Canton Library will celebrate its 100<sup>th</sup> anniversary in November.
    - v. East Hartford Library will close the Raymond Library Nov. 3 and reopen Nov. 7 in the community center until renovations are complete. It has added 4 new databases: Law

Depot, Universal Class, Zinio and the foreign language database Transparent Language Online.

- vi. Enfield Library is hosting a solar/green house tour Oct. 5 with people meeting at the library and then biking to the 5 sites.
- vii. Farmington Library is hosting a panel of writers to prepare for National Novel Writing Month in November. It is presenting the program “Mormons Next Door” Oct. 29.
- viii. Granby Public Library has joined the Connect consortium.
- ix. Hartford Public Library has teamed with Hartford Stage in September to present a display of costumes, props and other set pieces and Oct. 9 with a discussion on their 2 current plays. It has chosen their One Book One Hartford book, A Certain October by Angela Johnson and now has Carole Goldberg of The Hartford Courant writing a book blog on the library’s website.
- x. Manchester Library has the database Transparent Language Online New Britain Library and has teamed with the New Britain Industrial Museum to present a series of photo shows of old-time New Britain.
- xi. Cora J. Belden Library, Rocky Hill has scheduled a meditation program, and is asking participants to bring donations for the town food bank.
- xii. Simsbury Library has English, French, Spanish and Chinese language classes at the library.
- xiii. Southington Library held a banned books read-out Oct. 3 with prominent local residents reading aloud and is planning a 3D printer demonstration Oct. 22.
- xiv. West Hartford Library will be holding monthly talks on world affairs, beginning with South Africa, presented by Yale professors.
- xv. Windsor Library hosted a program Oct. 2 on organ donations, with organ donors and recipients.
- xvi. Windsor Locks Library created WindsorLocksHistory.org featuring links to digitized and online content related to Windsor Locks and Connecticut history. It has dropped Book Page due to the cost.

**b. Region 3 – Peter Ciparelli**

- i. Saxon B Little Library, Columbia, welcomes Caitlyn Orlomoski as their new Adult Services Librarian. Caitlyn previously worked at the Canterbury and Scotland libraries.
- ii. Booth & Dimock Memorial Library, Coventry, increased their hours in July. They have added an additional 6 hours to their schedule. The patrons are very happy about the change. Also, they will be hosting a reception October 29<sup>th</sup> from 7-9 pm at the library in honor of their centennial. The board of trustees has put together a yearlong calendar of events to celebrate this milestone.
- iii. Somers Public Library is having its Fall Book Sale on October 5<sup>th</sup> and 6<sup>th</sup> with a preview on Friday night, October 4<sup>th</sup>.
- iv. Willimantic Public Library, in recognition of Domestic Violence Awareness Month, is having an exhibit of the Clothesline Project. The Clothesline Project is a visual display that bears witness to the violence against women. During the public display a clothesline is hung with shirts. Each shirt is decorated to represent a particular woman’s

experience by the survivor herself or by someone who cares about her. For more information on the project, visit [www.clotheslineproject.org](http://www.clotheslineproject.org).

- v. Willington Public Library, Willington, Roberta Passardi is retiring after 35 years of service to the Mary D. Edward and Willington Public Libraries as of October 31<sup>st</sup>.

**c. Region 4 – Sheri Szymanski**

- i. Bridgeport Library is featuring access to OnlineCourses.com, which is a directory of more than 500 accredited free online college classes. The Burroughs Saden Library is hosting a monthly Genealogy Roundtable led by Genealogist Bill Stansfield. Library patrons interested in researching their own family histories meet and discuss problems in their research and share tips on sources and methodology.
- ii. Greenwich Library's **Student Leadership Council** met recently to discuss proposals for future teen-orientated programs. Among the proposals submitted were conducting a practice **SAT** test, starting a writing club for students, and a current affairs program where invited speakers would discuss recent news events. "**Crafting Life Stories**", a 7 week memoir writing workshop is being offered by Joan Motyka. Greenwich Library is collaborating with Greenwich Historical Society are offering a "**Communities of Greenwich**" series, recently highlighting the history of Cos Cob with Lou Caravella, the unofficial "Mayor of Cos Cob". Bestselling British Author Jojo Moyes ("The Girl You Left Behind") **appeared on September 11<sup>th</sup>** to talk about her work. A podcast of the event will be available on the Library's website.  
CH Booth Library in Newtown will begin a search for a new Library Director.
- iii. The Edith Wheeler Memorial Library in Monroe will present John Searles, author of "Help for the Haunted" the story of a teenage girl's desire to solve her parents' murder while unraveling a host of dark family secrets.
- iv. Danbury Library Director Michele Capozella has resigned to accept a new job in New York State. An article in the 9/17/13 issue of the *Danbury News Times* outlined staffing levels and budget concerns. Staffing at the Danbury Library has been reduced by nearly 40% since 2008, with the Director, Assistant Director, Director of Children's Services among positions that are currently vacant.
- v. Norwalk Library is hosting a Small Business Series, featuring Robin Dann of Studio G Creative Design & Marketing Services speaking on "Branding for Entrepreneurs and Small Business" on October 8<sup>th</sup>.

**d. Region 5 – Christy Billings**

- i. The Blackstone Library is moving forward with plans for an interior renovation, and had two very successful programs in September-a talk by Dr.Henry Lee and a talk on the '38 Hurricane by a local historian. They have two programs coming up with local restaurants in October-Vegetarian cooking with the G-Zen restaurant and eating well with the chefs of La Cuisine. Both already have more than 40 people registered. The restaurants will be providing recipes and samples. Their Friends had their most successful book sale ever in September. They grossed over \$58,000 before expenses.
- ii. Cromwell's Library is taking part in a Trick-R-Trunk fundraising event hosted by the school PTO and also 'Our Mains Street' Business Association. Staff will be on Main Street in costume and handing out books, bookmarks & treats from Park & Rec. The added benefit is that it's in the evening from (5-8 PM) between our Spook-tacular Friends two-day (10/25 to 10/26) Fall Book Sale. High School Students will be helping

with the sale and we are hopeful to connect with a good deal of the community between both events! Also, that last week of October, they will be taking "Food for Felines" during a fine free week. One cat food item accepted per fine. Items collected will go to the local animal control department AKA "Cat Tales".

- iii. The Essex Library is holding two programs, one aimed at children, the other at adults, related to the Wizard of Oz. It is in collaboration with the Florence Griswold Museum. Visitors to the museum may visit an Oz themed "Faerie Village" on the Florence Griswold Museum property from October 4 - November 3.
- iv. Plumb Library in Shelton, is just getting underway with its version of *1000 Books Before Kindergarten* with funding from the Valley Community Foundation, Friends of the Shelton Libraries and the Shelton School Readiness Council. It is open to families with children from birth to 5 (or whenever the child starts Kindergarten). They are hoping to be able to offer "rewards" for each 100 books read by using grant funding and donated books from the Friends book sale stock. The target group is 144 (we have 12 dozen vinyl binders to give out). They are planning a party this spring to recognize whoever has completed the program thus far. Enrollment is rolling so families can start at any time. We are customizing the sheets for logging the titles with small pro reading "propaganda" in the lower right corners and using the Eric Carle themed pre-K reading supports from the Demco catalog. In addition, the library board recently funded restoration of two of four original stained glass panels which were just re-installed last week. They are 4' x 6' and these two are stylized women, one holding an artist's pallet in a night setting, the other sitting in a garden in a daylight setting. We have little information on them so far but are hoping to gain more as the public visits the library. They were in the building at its dedication in 1895 as we have photos from the dedication that show them (but do not feature them prominently). They are not Tiffany but are in Tiffany style. The restoration was done by The Glass Source, a Shelton stained glass studio and the wooden frames that echo the style of the woodwork in the room were custom built by another local company, Murzyn Workshop.
- v. Russell Library, Middletown has an upcoming concert called "Romanticism: Forever Young" with Violinist Pi-Hsun Shih and Cellist Tanya Anisimova who will perform Chopin and Mendelssohn on Saturday, October 5 at 2pm in the Hubbard Room. On Saturday, October 19 at 2pm in the Hubbard Room, River Valley Services and Russell Library are cosponsoring a series which begins with "How to Find Mental health Care." County clinical providers will talk about access to our community-based behavioral healthcare for adults and children. Upcoming programs in this series include "Helping Families Help a Loved One with a Mental Illness" on November 9 with Dr. Lloyd Sederer and "Living Successfully with Mental Illness" on December 7. Continuing in 2013 is the Indie Film Festival: Common Ground, the 5th Annual Middletown International Film Festival. Russell Library has partnered with Middlesex Community College and Wesleyan University to select and screen six acclaimed international films on Thursday evenings this fall.

- vi. The Valley Shore Public Librarians roundtable has spearheaded a couple of "cooperative" programming efforts. From Tammy Eustis, Head Librarian (and chair of Valley Shore Public Librarians roundtable) Killingworth Library: "While we have some of our own events/programs going on here at Killingworth, I wanted to give a shout-out to these in particular. They're both excellent examples of cooperative efforts and partnering with local organizations." October 18th will be the first of three mobile device training sessions, to be held at Middlesex Community College. This session will cover iDevices; two other sessions in November and December will address Androids and Kindle Fires. All of the workshops are free, and patrons may sign up online. This series grew from our call for "help!" in training people on the latest-and-greatest technology. Cynthia Clegg of the Community Foundation of Middlesex County - who met with VSPL a few times - reached out to MxCC, who answered the call. We're excited to see how this goes, with hopes for more such training programs in the future. On October 22nd, Randi Oster will present her informative talk on the Affordable Care Act. Rather than spread her - and ourselves - thin by having her run from one library to another, VSPL "block-booked" her on one day. The first session will be held at 2:00pm at Acton Library in Old Saybrook; the second at 7:00pm at the Chester Meeting House. These are open to anyone, not just patrons from the Valley Shore service area and include
- vii. Killingworth Library and the Valley/Shore Public Libraries; Chester Public Library; Henry Carter Hull Library, (Clinton); Deep River Public Library; Essex Public Library; Ivoryton Public Library; Brainerd Library (Haddam); Killingworth Public Library; Scranton Library (Madison); Levi Coe Library (Middlefield); Old Lyme/Phoebe Griffin Noyes Library; Acton Public Library (Old Saybrook); Westbrook Public Library.

**e. Region 6 – Kate Byroade**

- i. Salem Free Public Library Book sale Friday, October 25 and Saturday, October 26 at the Salem School. In September and October, we've had lots of fairies in the library. A local artist, Zoe Yeoh has a exhibit on Wee Faeries until the end of October. In September a staff member from Florence Griswold made fairies with 25 of our patrons. The first weekend in October, our little fairy patrons will be building Wizard of Oz fairy houses outside the library. On October 5, we will also have a henna painting program. Our first concert for the fall season will take place on November 2 when Hungrytown, a singer/songwriter duo plays traditional folk music at the library. We have three adult book groups, and will be adding a fourth book group for parents and children starting this month, fingers crossed.
- ii. Stonington Free Library The Stonington Free Library was the recipient of a \$7000 grant from the Cable Television Advisory Council of Southeastern Connecticut. We used the grant to purchase semi-professional video camera, editing software, speaker system, microphones, large flat screen tv and dvd/blu-ray player. Our plan is to record library programs, edit them for the local cable access station and for re-broadcast in the library as well as senior centers. With training, I also will loan the equipment to local area non-profits (historical society, Merrill House writer programs, etc).
- iii. Lyme Public Library The town of Lyme will be breaking ground for a new library and expanded/renovated town hall on Thursday, October 17, 2013. The new 6,500 square



foot library will include a meeting room, basement space (which the current library does not have), expanded work space for staff, room for the Lyme town archives, and a flexible floor plan to accommodate evolving technologies and patron preferences. The entire project is expected to take 12-14 months. The project architect is Bruce Tuthill of Tuthill and Wells. The Lyme Public Library is celebrating its 100<sup>th</sup> Anniversary this year. The Lyme Library Centennial Lecture series so far has included Wally Lamb and a Connecticut Mystery Author Panel including James R. Benn, David Handler, Eugenia West, and Lucy Burdette. A future program featuring Dr. Robert Ballard is planned. On Nov. 1 and 2, the Eight Mile River Players will present a production of James Thurber's *The 13 Clocks*. The Nov. 1 performance is a free dress rehearsal. The Nov. 2 performance is a benefit for the library and will be followed by a cocktail reception at the Fox Hopyard Golf Club.

- iv. **Otis Library—Norwich** Otis Library is working on an innovative “one desk” service model funded in part by a successful State Library construction grant awarded in fiscal year 2012-2013, supplemented by funds from library benefactors. The model incorporates an extension of the existing circulation desk, adding important workstations, the reconfiguration of existing office space and a relocation of materials and shelving. A transfer of space allows the young adult department to create a new enclave that specifically meets their needs and provides additional staff supervision. Provisions are made for better loss prevention monitoring and ease of access to new and popular materials. The new configuration allows for staff to be adjacent to high volume materials and media. A special award of \$10,000 from the city of Norwich for capital projects will allow for the inclusion of a self-check feature as part of the one desk remodeling.
  
- v. **Cragin Memorial Library—Colchester** We are reconfiguring our public computer desk in the children's room. The desk is a custom unit that takes up 66 square feet of floor space and was built to accommodate the much larger towers and CRT monitors of a decade ago. Sections of the desk will be re-used to create a smaller technology “bar” tucked along the side of the children's workroom, while the old cabinets are being deployed to the Friends sorting room and our adult circ desk work area. All this work is being accomplished by our custodian, town IT, and all we're paying for is the cost of paint, spackle, and a new saw. We don't know what we'll do with the prime real estate the project is opening up for us, but we'll see what evolves. We are going live with Zinio, with 20 magazine titles, next week. The Friends Fall Book Sale will be held October 18-23. October programs include *A Taste of Ballroom* on October 10, to introduce American Tango and East Coast Swing; a program on UFOs which we expect to be a big draw because everytime we have a program like this we get a good turn out; and a program on *Deconstructing Food Cravings* taught by a certified holistic health coach.

**f. Jennifer Keohane offered members “treasures” from the closet at CLC.**

- i. Adjournment** – Motion to adjourn made by Richard Conroy and seconded by Peter Ciparelli and David Boudinot

Attendees: David Boudinot, Richard Conroy, Mary Engles, Alison Wang, Christy Billings, Brandie Doyle, Beth Crowley, Marge Ruschau, Peter Ciparelli, Gerald Seagrave, Jason Neely, Chris Angeli, Karen Casey,

Arianna Schlegel, Paul McIlvaine, Bernadette Niedermeier, Cindy Schofield, Kate Byroade, Jennifer Keohane, Douglas Lord, Jennifer Datum, Karen Jensen, Paula Cook, Carl Antonucci, Ken Wiggin, Michele Martin, Dan Lewis, Steven Bernstein, Kathy Glosses, Vivian Bordeaux, Michael Spellmon, Ed Morrissey, Bailey Ortiz, Kristi Sadowski, Sheri Szymanski, Sally Tornow, Carl DeMilia

Submitted by Michele Martin October 25, 2013