

Connecticut Library Association Board Meeting
September 7th, 2017
Middletown Library Service Center, Middletown
9:30am Coffee/10:00am Business Meeting

Minutes

1. **Call to Order:** President Glenn Grube called the meeting to order at 10:03am.
2. **Approval of Minutes**
 - a. July 6th, 2017 meeting minutes:
A **motion** was made by Kate Byroad and **seconded** by Carl Antonucci to approve the minutes of July 6, 2017 with the following corrections:
Page 3: Items 6.k. and 6.l. correct abbreviation of New England Library Leadership Symposium to “NELLS”
Page 4: Item 6.s. correct spelling of Region 5 Rep to “Hemingway”
Motion was approved by majority. Carl Antonucci, Richard Conroy and Maria Bernier abstain.
3. **Old Business**
 - a. President’s Report – Glenn Grube shared an idea. CT DMV offers branded license plates and he suggests creating a CLA license plate. It would be necessary to provide the design, have 400 people ready to order, and create a point of contact. Members can let him know about their interest/concerns. Gail Hurley remembers that the Board looked into it previously, possibly in the early 2000’s. Richard Conroy suggests adding a table to the Annual Conference to explore and generate interest. Ken Wiggins remembers that funds are only received upon initial orders but not upon renewal. Karen Jensen would like to open it to the larger library community to include Friends groups, and individual library boards. She also wondered if individual towns could get percentage of money raised. Maria Bernier suggests that all CT Libraries, not just CLA, be integrated into the design to make it more encompassing. Glenn share that the design must be a small imprint and that when the design is submitted, proof must be provided to ensure that the group has the rights to use the image. Ellen Cartledge-Janpool asked how much it costs to buy a custom plate from the DMV but members did not know the cost. Glenn also let Board members know that Quinnipiac University is offering discounts to CLA members for programs they offer.
 - b. Treasurer’s Report – Scott Brill explained that the numbers that were sent out are preliminary since there is no income right now. He also shared that there are 2 Amazon gift cards, that had been purchased for a conference that didn’t occur, but could now be used as speaker gifts. Scott explained that the only way to submit for reimbursement is to download and fill out the online form available on the CLA website. The form requires the current version of Adobe and a digital signature, which can be created with Adobe. Once the form is filled out, it can be submitted along with receipts and supporting documents. Scott and Glenn are required to sign the request before then submitting it to Trish Palmer to cut the check. Scott informed the Board that a letter of agreement for taxes and an audit with a CPA has been signed.
4. **New Business**
 - a. CLA Response to the incident in Clovis, NM Library: Yvonne Cech, Brookfield Library Director, contacted Glenn asking if CLA has provided support or comfort to Clovis Library. She is willing to help the Board to determine if the support they offer is helpful.

Glenn asked the Board for suggestions such as a statement of support or a token donation. MA Library Assoc. has already done something. Scott will reach out to MLA to find out what they've done. Jen Datum asked if there a fund established. A suggestion was made to establish a GoFundMe page for libraries or individuals to make contributions.

A **motion** was made by Kate Byroad and **seconded** by Karen Jensen to send a donation of \$100 to a reasonable recipient in support of the library in Clovis, NM and was **unanimously approved. Motion passed.**

- b. CLA Payment, Refunds & Cancellation Policies: Glenn explained that, as a result of discussions between Scott Brill, Trish Palmer and Jennifer Keohane it was discovered that, the current language referring to refunds of conference fees only pertains to the CLA Annual conference but not workshops or other events. Glenn read the current language. Board members discussed the different aspects of the wording, and suggestions for changes. Glenn will bring new wording before the Board in October.
- c. Summer Media Recap: thanks for those who are reaching out to share library stories, cla advocacy page has great information

5. Committee/Section/Roundtable/Regional Representatives Reports:

ACLB: Denise Stankovics- Denise announced that the ACLB Annual Conference will be held on Friday, November 3rd on the campus of the University of Hartford. The focus will be on challenges and opportunities and State Librarian Ken Wiggins is the keynote speaker. Information on the breakout sessions and registration can be found at:

<http://aclb.org/2017/09/2017-leadership-conference-update/>. Awards will also be presented at the conference. The ACLB newsletter will be published prior to conference and the section is looking for new members and board members.

ADA: Maria Bernier-Maria shared information for committees and sections of wording that can be included in conference/program/workshop registration to inform registrants of how to request accommodations. The fall program will be a ½ day workshop held on Tuesday, October 3 at the Welles Turner Memorial Library. Information on the event can be found at:

<http://ctlibraryassociation.org/meetinginfo.php?id=251&ts=1507055648>. The committee is investigating workshops for February or March and at the Annual Conference.

ACLPD: Ramona Burkey-Ramona shared that the Permanent Resource Sharing Committee is about to begin working later this fall or early next year on developing ILL standards for all libraries.

ALA: Carl Antonucci-Carl will work to get the current ALA president to attend the 2018 CLA Annual Conference.

Archivist: Gerald Seagrave-absent

Awards: Region Reps-none

BCALA: Vivian Bordeaux-absent

Career Development: Richard Conroy-Richard reported on a successful Leadership Conference held in August with approximately 75 people in attendance. The next committee meeting is scheduled for Friday, September 29. The committee is gearing up for upcoming school year and would like to get scholarship materials out earlier this year.

CLA Lobbyist: Gallo & Robinson Joe Grabarz- Joe reported that there is not a State budget yet and there may not be a budget for some time. The Governor has indicated some flexibility to move towards a budget, but until a budget is adopted, the State will continue to be run by executive order. However, the existing executive order needs to be modified since it will result in a deficit.

Both the city of Hartford and the town of Scotland will be declaring bankruptcy and others may do the same. If Hartford declares bankruptcy, contracts will be voided and the ability of the State to bond for building projects will be zero. State departments, such as the DEEP, are starting to receive letters from their federal cohorts indicating that funding for federal programs is being discontinued. Fourth quarter grant disbursements from the State are being held back but could be pulled back retroactively and checks cashed could affect future grant monies. It is possible that the budget may not be passed until May 2018 and would be retroactive to July 2017. Joe encouraged Board members to continue their advocacy efforts by talking to members of the legislature and elected officials about the implications of operating without a budget and what's being jeopardized. At this time there are over two dozen people who have expressed interest in running for governor that provide additional opportunities for advocacy. Gallo & Robinson offer training on lobbying each year as a full day conference which includes breakfast and lunch for a \$250 fee. The training is scheduled for Tuesday, October 17 and more information can be found here: <https://www.gallorobinson.com/>. Joe suggested that Board members begin thinking about proposing legislation that doesn't involve funding.

CLC: Jennifer Keohane-absent

Commission on Ed Tech: Colleen Baile-Colleen informed the Board that the next meeting is scheduled for Monday, September 11 and she will have a report in October.

CSL: Ken Wiggin-Ken reported that the State Library received two Federal Grants, one for the ongoing historical newspaper project and one from the IMLS for the EXCITE/Innovate initiative. Planning is difficult due to the budget uncertainty. He stated that the EBSCO databases could remain for the entire fiscal year and he has reached out to ProQuest for costs related to maintaining the academic databases. The State Library is trying to maintain the Hartford Courant historical database but needs to be prepared to keep resources going. Ken informed the State's Office of Policy and Management that it is more cost effective for State Library to maintain the databases than for individual academic institutions while also preserving the regional federal depository. The CSL Board will be meeting on Monday, September 18 to discuss the expectation that many towns will asking for extensions for projects, the release of a library best practices document by the State Library, and a report on the DeliverIt pilot. Dawn LaValle will be sending out information to recruit library teams for the EXCITE Transformation. There are seven seats available for the upcoming Futures Conference and more information can be found here: <http://libguides.ctstatelibrary.org/dld/professional/futuresconference>.

Children's: Danielle Valenzano & Kari Hamad-Danielle announced that registration is open for the fall program to be held on Friday, October at the Wallingford Public Library. Early bird discounts, a savings of \$5, are available until Friday, September 15 and more information can be found here: <http://ctlibraryassociation.org/meetinginfo.php?id=254&ts=1507048257>.

College & University: Julie Styles-absent

CLASS: Lorrie Goings & Alberto Cifuentes, Jr.-Glenn shared information from Alberto. The annual CLASS Conference will be held on Friday, October 27 at the Grey Conference Center on the University of Hartford campus. Registration opens on Monday, September 18 and more information on the schedule of workshops here: <http://ctlibraryassociation.org/meetinginfo.php?id=258&ts=1506391914>

Conference 2018: Kirk Morrison & Alessandra Petrino-The conference will be held April 23 and 24 at the Danbury Crowne Plaza. Information for submitting program proposals will be available in October. The committee is accepting suggestions for speakers. Exhibits co-chairs are in place.

Customer Service: Lisa Karim & Ellen Janpol-The Customer Service Fall Workshop is scheduled for Wednesday, October 11 from 9:30am-12:30pm at the Wallingford Public Library. Jean Baur will be the featured speaker. Registration for CLA members is \$25 and \$35 for nonmembers and more

information can be found here:

<http://ctlibraryassociation.org/meetinginfo.php?id=253&ts=1504031359>.

Editorial: Marjorie Ruschau-Jen Datum share the CLA Today newsletter publication schedule.

Issues will be published on the following dates:

October 16, 2017

December 15, 2017

February 15, 2018

April 16, 2018

June 15, 2018 (Conference Wrap-Up)

August 15, 2018

Jen informed members that articles need to be submitted by the first of the month of publication. Jen reviewed the procedures for sending email through StarChapter, and reminded senders to use your own email for responses. The nonmember list should never be used for sending out emails. Jen also reminded members that when setting the cost for attendance for workshops or events, there should be a \$10 differential between member and nonmember pricing. Another important bit of information, that should be viewed by committee chairs, is the list of members who have expressed interest in your committee.

FOCL: Frank Ridley-Frank shared the date for the fall FOCL Conference which will be held on Saturday, November 18 at CCSU and more information on registration can be found here:

<http://www.foclib.org/>.

Intellectual Freedom: Sam Lee-Sam received an inquiry from CASL about challenged books and found that, after checking with CLC, there isn't a comprehensive database. The next committee meeting is on Monday, September 11 and the topic will be banned books.

Legislative: Carl Antonucci & Mary Etter-The committee will be meeting immediately following the Board meeting.

Membership: Thomas Piezzo-Tom informed the Board that blue CLA member wristbands are available to be handed out at section workshops. Tom is making arrangements to be a presence at upcoming workshops to solicit memberships. The committee will meet on Monday, September 11 in Region 4 and MeetUps will be held on September 22 or October 6. He will be in contact with Region 1 soon to plan a MeetUp. The option for extended NELA membership could not be updated in time for the upcoming NELA Conference.

NELA: Gail Hurley-Gail reported that the next meeting will be held on Friday, September 15 and will be her last official meeting since Christy Billings will be taking over as the representative. The NELA Conference will be held in Burlington, VT from October 22-24 and early bird registration has been extended to Friday, September 15. The Sunday to Tuesday conference includes a pre-conference ALA Advocacy Boot Camp on Saturday. More information on the conference can be found here: <http://conference2017.nelib.org/>. Thirteen people in July and fourteen people in August chose to add a NELA membership to CLA membership.

PEG: Peter Ciparelli-Peter informed members that there is grant money available.

Publicity: Julie Ann Menders-Julie shared that there will be a meeting at the end of September.

Procedures: Christine Angeli-absent

Public Library: Lorna Rhyins-Lorna is working to secure a speaker for CLA Annual. Lorna asked for opinions on holding the CT Library Passport program and whether there would be any backlash because of issues with DeliverIt. Members felt it would be more beneficial to have the program so it will be taking place in April 2018. It will cost libraries \$10 (per branch) to join the initiative and publicity will be coming out shortly.

Reference & Adult Services: Vacant

Resource Sharing: Karen Carey-absent

SCSU: Arlene Bielefield-Arlene informed members that all MLIS students must do an internship and that one of the first students has been placed at the state library. Overall student enrollment has increased by 35% over last semester.

Technical Services: Gail Hurley-Gail shared the upcoming weeding workshop hosted by the Technical Services Committee titled "Should It Stay, or Should It Go". The workshop will be held on Wednesday, October 18 from 9:30am-12pm at the Farmington Library. The workshop will feature four speakers and registration for members is \$15 and \$25 for nonmembers. More information on this workshop can be found at:

<http://ctlibraryassociation.org/meetinginfo.php?id=252&ts=1503414991>.

Technology: Gen Francis-Gen let members know that a section meeting is scheduled for Wednesday, November 8 but a location has not yet been determined.

Young Adult: Jennifer Rummel-Jennifer informed everyone that the all-day Young Adult Fall Conference will be held on Wednesday, November 15 from 9:30am-3pm at Wallingford Public Library. More details on the workshop will be coming.

Region 1: Matt Yanarella-Matt provided an end of summer wrap-up of which several libraries communicated regarding the eclipse "nonsense".

Region 2: Susan C. Ray-Susan reported that most libraries are glad summer reading is over, that they survived the Great American Eclipse of 2017 and are aware that another eclipse is coming in 7 years. The Kent Library in Suffield is in temporary quarters.

Region 3: Elizabeth Thornton-absent

Region 4: Geri Diorio-Geri shared that the Bridgeport library cut back their operating hours at the start of the summer and will continue this schedule due to a reduction in staffing. Ridgefield Library had a busy summer with over 2,000 people at their eclipse program and the RidgeCon Event had attendance of about 1,700. The Ridgefield Library will be celebrating Jane Austen for the next three months and will be hosting a mini-golf event soon. Brookfield Library is in the beginning stages of planning for a new building. Several directors in the region will be retiring and several new directors have been hired or are being advertised in several Region 4 libraries.

Region 5: Chris Hemingway-Chris shared the sad news that library director Michele VanEpps passed away recently. Rosa DeLauro made an appearance at the Old Saybrook Library.

Region 6: Gale Bradbury-Gale reported that the author of "Homegoing", Yaa Gyasi will be at ConnCollege on Wednesday, September 27.

Mary Etter shared information about the attendees from CT who attended NELA's Leadership Conference in August and thanked them for their contributions and attendance. Mary then outlined the games aspect of upcoming NELA conference.

6. Adjournment

A **motion** to adjourn at 11:47am was made by Carl Antonucci and **seconded** by Richard Conroy and was **unanimously approved. Motion passed.**

Attendance: Jennifer Rummel, Geri Diorio, Kari Hamad, Alessandra Petrino, Chris Hemingway, Gail Hurley, Richard Conroy, Carl Antonucci, Samantha Lee, Susan Ray, Danielle Valenzano, Lisa Karim, Ellen Janpol, Gale Bradbury, Ramona Burkey, Lorna Rhyins, Trish Palmer, Karen Jensen, Scott Brill, Glenn Grube, Kate Byroade, Jennifer Datum, Arlene Bielefield, Dawn Lavelle, Maria Bernier, Genevieve Francis, Christy Billings, Tom Piezzo, Frank W. Ridley, Ken Wiggin, Julie Menders, Denise Stankovics, Colleen Bailie, Joe Grabarz, Mary Etter and Catherine Potter

