

Connecticut Library Association – Executive Board Meeting  
Middletown Library Service Center  
October 6, 2011

- I. Call to Order: Betty Anne Reiter called the meeting to order at 10:00 a.m.
- II. Board Introductions: Board members introduced themselves.
- III. Approval of Minutes: Suzanne Maryeski noted her name was not included in the attendance. Peter Ciparelli moved to accept the corrected minutes of September 1, 2011 seconded by Carl DeMilla, motion passed unanimously.
- IV. Old Business:
  - a. President's Report:
    - I. Betty Anne attended the NELA conference in Burlington, Vermont on October 2 and 3. She participated in the counterparts session where members from the other state associations meet to discuss issues affecting each state.
    - II. With input from CASL, Betty Anne drafted and sent a letter to the Town of Mansfield outlining points that should be considered when debating whether or not to consolidate the public and school librarian position. Betty Anne did receive notice from the Deputy Mayor that Mansfield has decided to open a search for a new director for the public library.
  - b. Treasurer's Report:
    - I. Alison Wang said the CLA Financial Report will be posted on the website. She briefly reviewed the process for submitting expense forms for non-conference workshops. A W-9 is required for any speaker fee over \$600. There was discussion about the need for listing a social security number on the expense form and Alison said she would remove it.
  - c. 2012 Conference Update on proposed registration fees:
    - I. Steve Cauffman presented the Conference Committee's recommended registration fees for Board consideration and feedback. After discussion the Board recommended adding retired and unemployed to the discounted student category, and increasing the fee for the discounted category but not raising the rate after the early bird deadline.
    - II. Amy Terlaga reviewed the program proposal form. All proposals are due on October 31. So far nine proposals including five

grassroots programs have been submitted. The Board will review all proposals at the November meeting and the committee hopes to finalize the slate by December 1.

- d. Strategic Plan
  - I. Barbara Bailey said the committee is in the final process of updating the strategic plan.
- e. Betsy Bray Lifetime Membership Vote
  - I. Beth Crowley reported 72 votes were cast in favor of granting Betsy Bray honorary lifetime membership in CLA.

#### V. New Business

- a. Request for CLA to make a monetary donation to libraries damaged by hurricane Irene.
  - I. Following a brief discussion, no motion was made to donate funds to libraries damaged by hurricane Irene due to the difficulty in trying to assess where and how to donate.
- b. Request to sell member list.
  - I. Since CLA Members do not have an “opt out” option Board members agreed we should not sell our list. A suggestion was made to consider offering corporate sponsorship on the CLA website which is possible through Starchapter.

#### VI. Reports

- a. Friends of Connecticut Libraries
  - I. Carl Nawrocki announced the Friends’ Annual Conference will be held on Saturday, November 5<sup>th</sup> at Central Connecticut State University and will feature insurance expert, Kate Houlihan, who will discuss the types of insurance Friends groups may need.
- b. Career Development
  - I. Richard Conroy reported that Sandy Rosado asked if CLA should offer guidelines for support staff salaries.
  - II. The resume review program at the 2011 annual conference generated a lot of interest and the committee is seeking input from people who would be willing to review resumes on an ongoing basis.
- c. ACLB
  - I. The 2011 Trustee Leadership Conference entitled “Preparing Your Board for the Future” has been scheduled for Thursday, November 10<sup>th</sup> at Rensselaer Hartford.

d. Children's

- I. Lynn Zaffino reported the Children's Section Annual Meeting was held on Tuesday, September 27<sup>th</sup> at the Edith Wheeler Memorial Library in Monroe. It was attended by 54 people. Susan Cormier and Linda Williams began the meeting by presenting the State Library news. Libby Mueller gave a presentation on leveled reading, and Caldecott-winning author/illustrator Mordicai Gerstein gave a talk on his award-winning book, *The Man Who Walked Between the Towers*. After lunch, there was a presentation by Paws with a Purpose and Cold Noses, Warm Hearts, which are organizations that provide therapy dog services. As part of the sharing of summer reading success stories, Patricia Salerno of the Edith Wheeler Memorial Library talked about her Lunch Bunch Book Club, which focused on Miguel de Cervantes Don Quixote. And finally, an entertaining and humorous talk was given by author/musician Ryan SanAngelo. The Children's Section made a profit of \$882.

e. NELA

- I. Dana Tonkonow attended the annual NELA conference in Burlington, Vermont. She thanked Mary Etter and Mary Engels for their help with the NELA games.
- II. NELA has a website set up for donations to help Vermont librarians who were personally affected by hurricane Irene.

f. State Library

- I. State Librarian, Ken Wiggin passed out a summary sheet of State Library activities.
- II. The State Library budget was restored to the level originally passed by the legislature and the budgets for iCONN and request were restored to 2009 levels which also allowed the State Library to restore CINAHL Full Text for academic libraries. However, public library grants were reduced to \$207,692 and Connecticutcard to \$1 million. There was a 65% reduction in the State Library book budget.
- III. ACLPD is forming a task force to examine the e-book issue. Recorded Books is now hosting Ingram's audiobooks for iCONN.
- IV. The Annual Report and Application for State Aid is due on November 15<sup>th</sup>. Due to budget cuts, principal public libraries will only receive the \$1,200 base grant this year.

- g. Young Adult
  - I. Chris Angeli announced the Young Adult Section's Annual Fall Meeting will be held on Thursday, November 17 at the Wallingford Public Library. Entitled "A Day of Dialogue with CT Authors and Tips and Tricks on Promoting Books" the workshop is an informative day of dialogue on Teen writing with local authors and colleagues.
  
- h. College and University Libraries
  - I. Susan Slaga announced the CULS Annual Fall Meeting, entitled "Libraries and Change," will be held Tuesday, November 8 at the Wallingford Public Library.
  
- i. CLASS
  - I. Kathleen Cataldi announced the CLASS Fall Conference will be held on Friday, November 18 at the University of Hartford.
  
- j. Customer Service
  - I. Jennifer Keohane reported the Customer Service workshop on September 23 had 58 attendees and made a profit of between \$800 and \$900.
  
  - II. Jennifer asked if there could be a discussion among section chairs about everyone's experiences using Starchapter to book the fall meetings in order to troubleshoot and learn more about the process.
  
- k. Public Libraries
  - I. Barbara Bailey reported the Public Libraries Section workshop on special libraries the public can visit was fascinating and attracted 20 attendees.
  
- l. Region 3
  - I. Su Epstein reported due to IRS changes association libraries would now have to file the 990 long form which requires more details.
  
- m. Region 5
  - I. *Killingworth Library*  
We have a lot of great programs coming up at Killingworth Library, including the first of our new Killingworth Author Series. That starts tonight, Oct. 5th at 7pm and features Joseph Bradley reading from and answering questions about his new novel, *The Lyme Conspiracy*. Future authors include John Himmelman (children's and nature books), Lynn Berger (making the most of part-time employment), and Gayle Byrne (grandparenting). Each program will be held on the first Wednesday of the month. Other

October events include two bat programs (one for little kids, one for an older audience); Putting the Garden to Bed with Acer Gardens; and our Fall Fair fundraiser, which will feature vendors set up around the library selling everything from housewares to jewelry to tasty treats. Collection-wise, we have recently added two new databases: Consumer Reports online and AtoZ World Travel. We also received a donation of \$5,000 to help build the adult offerings, which we're using to beef up our Book on CD and large print collections.-Tammy Eustis, Head Librarian

II. *Essex Library*

The Essex Library began its “Guy Zone” program in September. This is a variation on the same program that we did for adolescent girls in 2009 that led to us earning the Excellence in Public Library Service Award. The purpose is to help young men aged 11 through 14 learn what it really means to be a man including: what the qualities of leadership are; becoming a good citizen through volunteerism; the importance of good nutrition; and life skills lessons such as what to expect when you go for your first job interview and managing personal finances. The importance of treating women with respect and a strong anti-bullying message are also common threads. Jessica Branciforte, our Head of Children’s & YA Services, put the program together. It’s moderated by a local resident named John McGirr who has experience working with at risk adolescent boys, and most of the individual sessions have guest speakers (I did the mock job interviews, for instance). It’s being paid for by a grant from the Middlesex County Community Foundation.-Richard Conroy, Director

III. *Henry Carter Hull Library, Clinton*

The Henry Carter Hull Library was invited by Senator Eileen Daly to participate in a very well attended Senior Fair at Clinton Town Hall on 9/20. The Henry Carter Hull Library will be holding a Job Fair on October 12th from 10-2 with 14 companies from the Clinton Crossing Premium Outlets. Efforts to restore funding from a large cut to the library’s budget were unsuccessful so the library will continue with its reduced hours for 2011-2012.-Maribeth Breen, Director

IV. *Hamden Public Library Miller Memorial Central Library*

The Library is undergoing a carpet replacement in the public areas with the \$156,000 funding as a LOCIP project. The 4 week project is being done after business hours with no service interruptions. The carpet vendor is using “stack genie lifts” to lift the fully loaded

stacks so new carpet is laid underneath all shelving units in case we decide to reorganize the space.-Robert Gulatieri, Director

V. *Cromwell Public Library*

I really enjoyed CLA's public library section meeting today called SPECIAL DELIVERIES. It was at the Middlesex Hospital Cancer Center and facilitated by Barbara Bailey. Signing up for it, reminded me to renew my own CLA membership! I could post a reminder to CONNTECH. I wouldn't want to go ahead without official permission. If a member of the CLA Board wants to post, using my story to try to remind others how important it is to belong to this great group, that's fine with me. I'll be emailing five friends today, and reminding them to be sure to get their CLA membership renewed, if it has lapsed!-Eileen Branciforte, Director

VI. *Shelton Library*

In partnership with their local bookstore, the Shelton Library is hosting a Southwestern Connecticut Youth Book Expo, featuring over 20 children's book authors, appearances by a member of the Bridgeport Sound Tigers, a magic act, face painting and more. A portion of the proceeds will benefit the Shelton Library System. - Shawn R. Fields, Branch Director, Huntington Branch Library

VII. *Russell Library, Middletown*

The Russell Library is having a busy month. Regular monthly programs include a knitting group, book sale, writers and book groups, otaku anime/manga group, Green Children (an environmental program for children), and numerous job and career coaching programs. Special programs include two film programs: "Common Ground: 3rd Annual Middletown International Film Festival" (done in partnership with Middlesex Community College and Wesleyan University), and Lost and Found Love: Cinematic Romances, led by a professor from Wesleyan, visits from Phil Steele, son of the local radio legend Bob Steele, author Abby Stokes (*Is this Thing On? A Computer Handbook for Late Bloomers, Technophobes and the Kicking and Screaming*), Canadian folk-pop duo Dala, concert pianist Constantine Finehouse, a memoir writing workshop, and a job search strategies workshop.-Suzanne Elliot, Adult programming, publicity

VIII. *Meriden Public Library*

In July, the Library honored Meriden native, author and artist, Tomie de Paola with a grand evening celebration. The evening ended with a surprise for Tomie. The Library has named the Children's Library in his honor. This year Tomie was awarded the Laura Ingalls Wilder Award for his lifetime contributions

to children's literature. He is coming out with a new book this fall and we hope to have him back for all to enjoy. Also, with the sad demise of Borders Books, the Meriden Library bought some great shelves at a fantastic cost to reshelve the paperback collection. In typical Library "we can do it" fashion, library staff and a few husbands and sons moved the 28 double-faced 66" high shelves from Borders in Meriden to the Library, set them up, and transferred the collection. All this was done between Thursday at 4 p.m. and Friday at 9:30 a.m., and all for the cost of a few pizzas and sodas! -Karen Roesler, Director of Library Services

n. Region 6

- I. **COLCHESTER - CRAGIN MEMORIAL LIBRARY** Banned Books display used posters from ALA and actual banned books. Surprised by how much interest there was from the patrons and how many books were checked out. Good turnout for a program by Mathew Warshauer, professor at Central, who wrote book on Civil War.
- II. **GROTON – BILL MEMORIAL LIBRARY** Annual Book Sale is October 14 and 15. Eastern Ct Spiritualist Team program on the paranormal on Mon., Oct. 24, Annual Haunted Library will take place on Sat. Oct. 29, 7-9 pm in library's very creepy basement.
- III. **LEBANON – JONATHAN TRUMBULL** Building committee just formed and had first meeting on Sept. 27 to look into renovations, handicap accessibility and services, facility and technology needs, Study done by Donohue Group/committee illustrated the needs. Building hasn't been modified since 1970. Circ is now eight times what it was then.
- IV. **MONTVILLE – RAYMOND LIBRARY** Still working on automating and spending the \$100,000 received from the Love Our Libraries
- V. **NEW LONDON PUBLIC LIBRARY** Applied to be a Cooperating Collection of the Foundation Center & was accepted. Also received \$5,000 grant from Liberty Bank to develop a Non-Profit Resource Center.
- VI. **NORWICH - OTIS LIBRARY** Reworked all the job descriptions, modified organizational chart to reflect that. Starting a physical plant committee, one of the issues it moving to one desk.

VII. **SALEM FREE PUBLIC LIBRARY** Book sale weekend of Oct 28 – 29 with 20,000 books. Recently subscribed to Learning Express, with practice tests for elementary-college students, GED preparation, Career Skills, Job Search info, US Citizenship and tests in Spanish language. Upcoming programs include: Cooking Demonstrations, Building Fairy Houses, Pumpkin Carving, Sparky's Puppets, Craft Classes, Paws to Read, and the Sounding Brass Quartet.

VIII. **STONINGTON** Film *Great Hope Springs* with Meryl Streep is being filmed in Stonington and bringing a lot to people to town, but so far the library hasn't been asked to be part of film.

VII. With no further business, a motion to adjourn was made by Barbara Bailey, seconded by Richard Conroy. The meeting adjourned at 11:25 a.m.

Respectfully Submitted,  
Beth Crowley  
Recording Secretary

Attendees: Lynn Zaffino, Betty Anne Reiter, Carl DeMilia, Susan Lauricella, Chris Angeli, Steve Cauffman, Carl Antonucci, Benjamin Shum, Alison Wang, Barbara Bailey, Su Epstein, Linda Avellar, Gerald Seagrave, Peter Ciparelli, Ken Wiggin, Christina Baum, Carl Nawrocki, Mary Engels, Sally Tornow, Jennifer Keohane, Kathleen Cataldi, Susan Slaga, Suzanne Maryeski, Elaine Krikorian, Glenn Grube, Amy Terlaga, Debbie Herman, Karen DeLoatch, Betsy McIlvaine, Mark, Gore, Julian Aiken, Dana Tonkonow, Richard Conroy, Kate Sheehan